

**SCHOOL DISTRICT OF THE MENOMONIE AREA  
MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION  
ADMINISTRATIVE SERVICE CENTER  
215 PINE AVENUE E, WISCONSIN  
MONDAY, JANUARY 8, 2024, 5:45 P.M.**

**I. OPENING ITEMS**

- A. Call to Order** – President Rachel Henderson called the meeting of the Board of Education of the School District of the Menomonie Area to order at 5:51 p.m. on Monday, January 8, 2024, in the Board Room of the Administrative Service Center at 215 Pine Avenue E, Menomonie, Wisconsin.
- B. Roll Call and Quorum** – Roll call showed all nine board members present: Abe Smith, Dale Dahlke, Amber Kersting, Dominique Stewart, Karl Palmer, Angie Skillings, Amy Riddle-Swanson, Rachel Henderson and Mark Hillman. President Henderson declared a quorum and noted that the meeting had been duly noticed. The administrators in attendance were Joe Zydowsky, Samantha Hoyt, Tonia Kowieski, Brian Seguin, Katherine Krueger, Mike Kennedy, and Keila Drout. Also, in attendance were recording secretary Jenny Mikesell and videographer Steve Hanson. Electors and others registering in attendance included Josie Pillman and Ray Martin.
- C. Pledge of Allegiance Reading of Mission Statement** - Henderson led the Pledge of Allegiance and read the district's mission statement.
- D. Agenda Order and Approval/Revision** – The agenda was approved as presented.
- E. Recommendations & Commendations**- The board recognized Oaklawn Principal Keila Drout with a commendation certificate.
- F. January Highlight on Youth** - The board reviewed the January Highlight on Youth presentation.
- G. Student Representative Communications** - The board heard from Student Council representatives Max Buhr and Teyha Johnson about current activities at Menomonie High School.
- H. Community Communications** - Community communications in attendance included Josie Pillman. She had three minutes to address the Board of Education regarding her topic or concern.
- I. Revenue and Expenditure Reports for the Month Ended December 2023**- The board reviewed the revenue and expenditure reports for the month ended December 2023.
- J. Monthly Employment Report (December 2023)** - The board reviewed the monthly non-certified staff employment report for December 2023.

**II. CONSENT AGENDA**

- A. Action to Approve Consent Agenda**- Kersting made a motion, seconded by Stewart, to approve the following consent agenda items as presented: 1) Minutes of the Regular Board Meeting of December 11, 2023; 2) Financial Reports of December 2023; 3) Donations Exceeding \$1,000 for December 2023; 4) WIAA Girls Hockey Co-Op Agreement; and 5) 66.0301 Cooperative Agreement between the School District of the Menomonie Area and the Eau Claire School District, as presented. The motion passed 9-0 by electronic vote.

**III. PERSONNEL CONSENT AGENDA**

- A. Action to Approve Personnel Consent Agenda**– Smith made a motion, seconded by Palmer, to approve the following personal consent agenda items as presented: 1) The retirement of Lynn Ruhland, a 4th-grade teacher at Wakanda Elementary School, effective June 6, 2024; 2) The retirement of Stacey Siegle, a kindergarten teacher at Oaklawn Elementary School, effective June 6, 2024; and 3) The retirement of Heidi Pelke, Special Education teacher at Knapp Elementary School and Downsville Elementary School, effective June 6, 2024. The motion passed unanimously by electronic vote.

#### IV. ACTION AGENDA

- A. **Action to Approve Early Risers Assistant Position-** Smith made a motion, seconded by Kersting, to approve an Early Risers Assistant Position as presented. The motion passed 9-0 by electronic vote.
- B. **Action to Approve Reorganization of School Nutrition Staffing-** Palmer made a motion, seconded by Dahlke, to approve the Reorganization of School Nutrition Staffing as presented. The motion passed unanimously by electronic vote.
- C. **Action to Approve 2023-2024 Budget Revisions-** Dahlke made a motion, seconded by Riddle-Swanson, to approve the presented 2023-2024 Budget Revisions. The motion passed unanimously by electronic vote.
- D. **Action to Approve Number of Regular and Special Education Spaces Available for Open Enrollment-** Smith made a motion, seconded by Kersting, to approve the Number of Regular and Special Education Spaces Available for Open Enrollment as presented. The motion passed 9-0 by electronic vote.
- E. **Action to Approve Revisions to Policy 451.2, Student Immunization-** Smith made a motion, seconded by Hillman, to approve Revisions to Policy 451.2, Student Immunization, as presented. The motion passed unanimously by electronic vote.
- F. **Action to Approve New Policy 453, Administration of Medication to Students-** Dahlke made a motion, seconded by Smith, to approve New Policy 453, Administration of Medication to Students, as presented. The motion passed unanimously.

#### V. DISCUSSION ITEMS/POLICY REVIEW

- A. **Clerk's Report on 2024 School Board Election-** Board Clerk Dominique Stewart shared that three candidates have filed to run for the spring school board election in April. The registered candidates will appear on the ballot in the following order: Emily Hines, Angela Wolf, and Michelle M. Dupree.
- B. **Review 30-Year Capital Improvement Plan-** Building and Grounds Director Kevin Tomaszewski provided his annual update of the 30-year capital improvement plan, which included 2023-2024 project status updates and modifications and recommended projects for the 2024-2025 school year.
- C. **Review Audit Report-** The annual audit was completed this summer and filed with DPI. Each board member received a copy of the report and had an opportunity to review it and ask questions.
- D. **Review and Discuss 2024 WASB Resolutions for Delegate Vote-** Dominique Stewart will represent the school district at the 2024 WASB Delegate Assembly. Board members had an opportunity to share their input regarding the resolutions with Stewart.
- E. **Items Related to Next Meeting Dates, Board Committees, and Reports-** Wisconsin State Education Convention in Milwaukee, January 17-19, 2024. Special School Board Meeting at the ASC on January 22, 2024, at 5:45 pm. Health/Medical Committee Meeting on January 25, 2024, 3:50 pm, ASC Board Room. SDMA QIC Meeting, February 5, 2024, 3:50 pm, ASC Board Room. NO SCHOOL on Friday, February 9, 2024. Professional Development Day for staff and NO SCHOOL for students is on Monday, February 12, 2024. Regular Board Meeting, February 12, 2024, 5:45 pm, ASC Board Room. SDMA Diversity Committee Meeting, January 19, 2024, at 3:50 pm, ASC Board Room. Referendum Election on February 20, 2024. Special School Board Meeting, February 26, 2024, at 5:45 pm, ASC Board Room.

VIII. **ADJOURNMENT-** Palmer made a motion, seconded by Riddle-Swanson, to adjourn the meeting at 6:56 p.m.

*Dominique Stewart*

Dominique Stewart, Clerk

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Minutes Approved: February 12, 2024